

# CHINA CUSTOMS REQUIREMENT CHANGES: IMPORTANT MESSAGES



## Importer and Exporter Customs Registration Number (“CR Number”)

- All importers and exporters in China are required to register with Customs authorities for an importer or exporter Customs Registration number (“CR Number”). This CR Number is to be indicated on customs declaration forms of all shipments, except for documents and personal effects (limited to unaccompanied luggage, C2C shipments).

## Harmonized System Codes (“HS Code”)

- All shipments, with the exception of documents, being exported from/imported into China will require a Harmonized System code (“HS Code”) to be indicated on customs declaration forms.

- These requirements will be mandatory by **1st January 2011** for dutiable shipments to all destinations in China
- China Customs requirement for the **CR Number is mandatory** for imports and exports of all China shipments (except documents).
- China Customs requirement for the **HS Code for import and export declarations is mandatory** to facilitate the clearance process.

## Simple Guide for CR Number Application: FOR YOUR TRADING PARTNER IN CHINA

Location in China	PEK (Beijing)	PVG / SHA (Shanghai)	CAN (Guangzhou)
Preparation of Application & Required Documents	Fill up Application Forms (download on-line)	Fill up Application Forms (download on-line)	Fill up Application Forms (download on-line)
	<i>Supporting Documents Required:</i>	<i>Supporting Documents Required:</i>	<i>Supporting Documents Required:</i>
	Liability Certificate	Liability Certificate	Liability Certificate
	International Trade Registration File	International Trade Registration File	Organization Asset Evaluation Report
	Organization Constitution & Policy	Organization Constitution & Policy	Organization Constitution & Policy
	Organization Tax Registration Certificate	Organization Tax Registration Certificate	Customs Broker Certificates File (no less than 5 staff)
	Bank Account Information	Bank Account Information	Assessment Report for Brokerage Business
	Organization Code Certificate	Organization Code Certificate	
	Brokerage Registration File	Brokerage Registration File	Business Location Propertyship or Rent Contract
	Brokerage Management Team File	Brokerage Management Team File	Brokerage Management Team File
	Approval Certificate of Foreigner Investment in China	Approval Certificate of Foreigner Investment in China	Approval Certificate of Foreigner Investment in China
Other Business-related information (if requested by Customs)	Other Business-related information (if requested by Customs)	Other Business-related information (if requested by Customs)	
Filing of Application with Customs Authorities	Submit all requirements (Application Form + Supporting Documents Required) to local Customs authorities No fees or charges for submission of application Upon approval, local Customs authorities will issue the certificate and Customs Registration Number		
Application Processing	N/A (3rd Level Approval by Customs)	7 Working Days	40 working days
Certificate Validity Period	3 years from Issue Date		
Customs Website	<a href="http://beijing.customs.gov.cn/tabid/29866/Default.aspx">http://beijing.customs.gov.cn/tabid/29866/Default.aspx</a>	<a href="http://shanghai.customs.gov.cn/Default.aspx?tabid=5771">http://shanghai.customs.gov.cn/Default.aspx?tabid=5771</a>	<a href="http://guangzhou.customs.gov.cn/tabid/4028/Default.aspx">http://guangzhou.customs.gov.cn/tabid/4028/Default.aspx</a> <a href="http://service.customs.gov.cn/default.aspx?tabid=12293">http://service.customs.gov.cn/default.aspx?tabid=12293</a>
For other locations in China, customer may apply for CR Number with local Customs authorities, with the above process and requirements for reference only.			

# USEFUL INFORMATION FOR YOU AND YOUR TRADING PARTNERS IN CHINA



## The Ideal Commercial Invoice (Where to Indicate the CR Number and HS Code)

Commercial Invoice	
SHIPPER :	<u>Agilent Technologies</u> <u>10090 Foothills Building Dock Door 1284 Roseville, CA 95747</u>
CONSIGNEE:	<u>Agilent Technologies(china)</u> <u>No. 3 wangjing bei Lu Chao Yang District Beijing, China, 100102</u>

Consignee's Customs Registration no. is mandatory for import clearance into China

INVOICE NO.	INVOICE DATE	CONTRACT NO.	CONSIGNEE CR NO.	SHIP FROM	SHIP TO
NTA-HS	09-27-2010	CNATS1009-94	1105941955	USA	Beijing, China

LINE NO.	GOODS DESCRIPTION	MODEL NO.	COUNTRY OF ORIGIN	HS CODE	QUANTITY/ SET	SELLING PRICE			
						CURRENCY	UNIT PRICE	TOTAL PRICE	
1	75-ohm Power Sensor,100	8482A	MY	9030899090	1	USD	858.08	858.08	
2	Coaxial Thermistor Mount,10	478A	US	9030900090	1	USD	1018.12	1018.12	
<b>INCOTERM</b>						<b>FOB</b>	<b>TOTAL SELLING PRICE</b>		USD 1,866.20
<b>TOTAL PIECES:</b>						1	<b>FREIGHT COST</b>		USD 168.00
<b>TOTAL GROSS WEIGHT (kg):</b>						3.4	<b>INSURANCE COST</b>		USD 5.60
<b>PACKING MAT</b>						Carton	<b>TOTAL INVOICE PRICE:</b>		USD 2,039.80

Description needs to be detailed, material and component should be included if possible

Selling price should be true and realistic

Incoterm will determine whether insurance and freight cost should be added for duty/VAT calculation

Inclusion of correct HS code will help to clear customs more efficiently

It's necessary to keep the same currency code on invoice

# USEFUL INFORMATION FOR YOU

## AND YOUR TRADING PARTNERS IN CHINA

### LIST OF RECOMMENDED IMPORTER OF RECORD (IOR) & EXPORTER OF RECORD (EOR) IN CHINA

Gateway in China	Company Name	Contact Name	Contact Number
PEK (Beijing)	大安东方国际贸易(北京)有限公司 Da An Dong Fang International Trading (Beijing) Co., Ltd.	王媛 Wang Yuan	+86 (10) 8460-8238 / +86 13011181366
	北京天鸿城投资顾问有限公司 Beijing Tian Hong Cheng Investment Consultancy Co., Ltd.	程刚 Cheng Gang	+86 13910993705 / +86 13951232652
PVG (Shanghai)	上海尊客国际贸易有限公司 SHANGHAI ZUN KE INTERNATIONAL TRADE CO., LTD.	谢春辉 Chunhui Xie	+86 (021) 6364-8081 / MP: +86 13816132737
	上海竞申国际贸易有限公司 SHANGHAI JINGSHEN INTERNATIONAL TRADING CO., LTD	朱烨 Yvonne Zhu	+86 (021) 5352-2288*508 MP: +86 13764352603
		吴小晶 Crystal Wu	+86 (021) 5352-2288*522 MP: +86 13818029820
		卢岩海 Yanhai Lu	+86 (021) 5352-2288*505 MP: +86 13601666763
	泛太国际(上海)进出口物流有限公司 PAN-PACIFIC LOGISTICS & TRADE CO., LTD	华波 Daniel Hua	+86 (021) 6128-1100*8332 MP: +86 13817482682
SZX (Shenzhen)	深圳市东城投资发展有限公司 Shenzhen Dongyu Investment Development Co., Ltd.	陈晓泉 Chen Xiaoquan	+86 13751010029
	深圳市新丰益投资发展有限公司 Shenzhen Xin Feng Yi Investment Development Co., Ltd.	邓晓君 Deng Xiaojun	+86 13798514957
	深圳华兴科国际贸易有限公司 Shenzhen Xing Ke International Trading Co., Ltd.	杨丽萍 Yang Liping	+86 15817243205
CAN (Guangzhou)	广州飞誉商贸有限公司 Guangzhou Fei Yi Trading Co., Ltd.	管先生 Mr. Guan	+86 13602882900
	深圳市恒佳经贸有限公司 Shenzhen Heng Jia Trading Co., Ltd.	龚小姐 Ms. Gong	+86 (755) 2991-0081
	广州韦丝特进出口贸易有限公司 Guangzhou Wei Si Te Import & Export Trading Co., Ltd	陈小姐 Ms. Chen	+86 13636700803
XMN (Xiamen)	厦门中州进出口贸易有限公司 Xiamen Zhong Zhou Import & Export Trading Co., Ltd	周国铨 Zhou Guoquan	+86 13906006296
	厦门全宇国际贸易有限公司 Xiamen Quan Yu International Trading Co., Ltd	林玉莹 Lin Yuying	+86 13806043188
	厦门中信隆进出口有限公司 Xiamen Zhong Xin Long Import & Export Co., Ltd	刘清洋 Liu Qingyang	+86 13178278377
CTU (Chengdu)	四川海同贸易有限公司 Sichuan Hai Tong Trading Co., Ltd	李红石 Li Hongshi	+86 13808020155
	成都纪融鑫商贸有限公司 Chengdu Ji Rong Xin Trading Co., Ltd	李一波 Li Xiaobo	+86 13980957605
	成都贝瑞德国际贸易有限公司 Chengdu Bei Rui Te International Trading Co., Ltd	罗微 Luo Wei	+86 13308085618 / +86 13366207151

# USEFUL INFORMATION FOR YOU

## AND YOUR TRADING PARTNERS IN CHINA

### LIST OF COMMON COMMODITIES SHIPPED TO CHINA & HS CODES

ITEM	GENERAL COMMODITY CATEGORY	HS CODE
1	FABRIC OR TEXTILE SAMPLE / SWATCH	5111300090
2	GARMENTS / CLOTHING	61033200
3	LABELS & TAGS	48211000
4	WOVEN LABELS	5807100090
5	T-SHIRTS	6109100010
6	PANTS	6204690099
7	SHOES / FOOTWEAR	6403990090
8	SOCKS	6115990019
9	CAPS / HATS	65059010
10	SCARF / STOLE	6214100010
11	GLOVES	6216000012
12	ADHESIVE TAPE / BELTS / RIBBONS	5808100090
13	TOWELS	6302609011
14	BUTTONS / FASTENERS	9606290090
15	ZIPPERS	96071900
16	ELECTRONIC PARTS & COMPONENTS	8479909090
17	INTEGRATED CIRCUIT / IC	85423900
18	ADAPTER / CONNECTOR	85389000
19	MICROPROCESSOR / COMPUTER PARTS	84733010
20	TRANSISTORS / WAFERS	85412900
21	DIODE / LED	85411000
22	CAPACITORS	85322900
23	PRINTED CIRCUIT BOARD	85340090
24	SWITCHES / CABLES / PLUGS	85366900
25	SEMICONDUCTORS	85419000
26	RESISTORS	85332900
27	LCD MODULE	85312000
28	LIQUID CRYSTAL DISPLAY	9013803090
29	PRINTED MATERIAL / BOOKS / CATALOGUES / BROCHURES	49111010
30	PAPER	48239090
31	CD / CD-ROM / DVD / OPTICAL DISC	85234020
32	PLASTIC PARTS / SAMPLES	3926909090
33	PLASTIC BOTTLE	39233000
34	LEATHER WORKS	4107111090
35	BAGS	4202210090
36	YARN	5607909090
37	BOTTLES / GLASS / BEAKERS	70139900
38	BOLTS / SCREWS	73181500
39	SPRINGS	73209090
40	METAL PARTS / TOOLS / SAMPLES	73269090
41	METAL FASTENERS	73182900
42	GASKETS / RUBBER SEALS / WASHERS / O-RINGS	84849000
43	AUTOMOTIVE PARTS	8708999990
44	ENGINE SERVICE PARTS	84081000
45	ROLLERS	84425000
46	INJECTION MACHINE PARTS	84779000
47	VALVES	84814000
48	MECHANICAL GEARS	84834090
49	PUMP	8413709910
50	CRANE PARTS / ELEVATOR PARTS	8431310090
51	FILTER	8421299090
52	DIE	8480410010
53	SEAL	8484200090
54	BEARINGS / SHAFTS	8483900090
55	TRANSFORMERS	85043190
56	MOTOR	85016200
57	COIL	85113010
58	CABLE ASSEMBLY / WIRES	85444221
59	INDUCTORS / SENSORS	90330000
60	THERMOSTAT CONTROLLERS	9032890090
61	MEASURING EQUIPMENT	9031809090
62	LENS	9001909090
63	POINT-OF-SALE TERMINALS	84732100
64	TELECOMMUNICATION EQUIPMENT	85177090
65	FLASH MEMORY	85235110
66	PRINTING PARTS	8443999090
67	POWER SUPPLY	85044014

**Notes:**

1. The above list provides only a reference guide for general commodity categories. Documentation for shipments must include an accurate and detailed description to assist in Customs clearance.
2. De minimis Shipment (Cat 2): China Customs accepts 8-digit HS Codes which ends with 00
3. Informal Clearance (Cat 3): China Customs accepts 8-digit HS Codes which ends with 00
4. Formal Clearance (Cat 4): China Customs requires 10-digit HS Codes